

**Harford County Cultural Arts Advisory Board Meeting Minutes**  
**Monday, September 11, 2017**  
**Bel Air Library Conference Room**

Present: Kelley Dilworth (vice chair), Amy Riley, Claire Rascoe, Karen Heppen (chair), Jessica Cleaver – Coordinator

Absent: Pam Burton, Mike Scampone (secretary), Larry Noto, Robb Altenburg, Jared Noe, Chuck Bowden, Jose Rosado, Pete MacCallum, Natasha Jackson, Todd Mion

Meeting called to order at 6:00 pm

Welcome to new board member Claire Rascoe.

Jerry Taylor resigned in August 2017. There is currently one vacancy on the Board.

Update on today's Kaleidoscope taping

Financial Report presented

Preparation for Bel Air Festival for the Arts – September 19 at Shamrock Park

Set up – J. Cleaver

9am – C. Bowden, K. Heppen

1pm – K. Dilworth, A. Riley

Retreat – Discussion. It was felt to be a positive experience and a good first step.

**Update of small grant research by K. Heppen – further information to follow**

Conflict of interest disclosure forms

Completed and submitted by board members present

Preparation for moderated small group grant application discussions on September 18 and 19

**K. Heppen will send reminder email to board members**

Artists in Education grants

Flyer to publicize AIE grants has been created and will be sent home with students

Grant application for FY18 received for artist Sue Stockman for Fallston HS mural project. Request total of \$2195

**No quorum – J. Cleaver will contact the board for an email vote.**

Meeting adjourned at 7:30 pm

**Next HCCAB meeting – Monday, October 2 at 6:00pm**

Submitted by K. Heppen

**Harford County Cultural Arts Board**  
**FY2017 Financial Summary**  
**As of August 31, 2017**

FY17 Carry Over Funds		\$ 53,796	
Grant Proceeds	\$ 129,379		
Total Funds Available			\$ 183,175
Expenditures			
<u>CAD Grant Awards (75%)</u>		\$ -	
<u>AiE Grant</u>		-	
<u>Administrative</u>		6,796	
Software	115		
Special Events	125		
Office Supplies	897		
Advertising	1,415		
Travel/Meals	126		
Memberships	100		
Arts without Boundaries	3,518		
Retreat	500		
Total Expenditures			6,796
FY18 Available Funds			<hr/> <u>\$ 176,379</u>