

Harford County Cultural Arts Advisory Board  
Mezzanine Level Conference Room  
Bel Air Branch, Harford County Public Library  
Monday, August 6, 2018

Present: Robb Altenburg, Chuck Bowden, Pam Burton, Jared Noe, Larry Noto, Amy Riley, Angie Sokolov, Julie Ter Borg, Laura Ward-Moran, Tami Zavislan (Advisor), Jessica Cleaver (Coordinator)

Absent: Kelley Dilworth, Karen Heppen, Natasha Jackson, Todd Mion, Pete McCallum

- Introduction of Board Members
- Roster information update
- Changes to agenda
- Cancellation of consent agenda vote due to lack of time to review materials posted on Dropbox before meeting.
- Explanation by Chuck of consent agenda for future meetings.

**ACTION ITEM:** Harford Living Treasure Nomination: please email your vote as a clear Yes or No to Jessica by August 15<sup>th</sup>.

- Grants Update by Jessica: Approximately \$136,000 will be approved for HCCAAB for FY2019. All Final Reports of last year's grants are due to Jessica by August 6th. Applications for FY19 are due August 7, 2018
- Membership Update by Jessica: Reminder that the Board is appointed by the County Executive. His and all appointees' terms end December 3, 2018. At the end of a term, a member continues to serve until a successor is appointed and qualifies. This fall, she will ask this board to email her with interest in extending service, so that she can submit a complete compilation to the County Executive's office. \*a due date for this task was not mentioned at the meeting

**ACTION ITEM:** Please email Jessica before \*November 1<sup>st</sup> with your interest in continuation of service

- Programming Update by Jessica: Grant Writing Training for the community was successful. No Arts Festival tents this year in Bel Air, Havre de Grace, or Joppatowne due to lack of board member coverage.
- Annual Orientation
  - Jessica: The Importance of the HCCAAB.
    - Documents: Arts by the Numbers, Americans for the Arts, Arts brochure. Arts in Education—spreading the word.

- Chuck: Board member attendance and commitment.
- Tami: Review of Board Agreement: Roles of Advisor and Ambassador.
- Chuck: Conflict of Interest forms. Planning for grant review meeting and small group meetings.

**Upcoming Meeting Schedule:**

- September 10th: Grant Review Training,
- September TBD: small group meetings based on member availability and conflict of interest.
- October 1st: Grant approval meeting,
- November 5th
- December 3rd

End: Motion by Pam, 2<sup>nd</sup> by Larry.