

Harford County Cultural Arts Board

Monday, October 2, 2023

Present: Chuck Bowden (Chairperson), Jessica Cleaver (Coordinator), Heidi Neff Chuffo (attended virtually), Chris Depkin, Gigi Devanney, Karen Heppen (attended virtually), Peter McCallum (attended virtually), Christina McLoughlin, Bill Rothenbach, Angie Sokolov and Erin Whipple.

Absent: Sierra Keys and Jessica Boyle-Tsottles who represents the Harford County Council were not in attendance.

- The meeting was brought to order by Chuck Bowden at 6:11 p.m..
- The consent agenda was addressed which consisted of the August 7, 2023 meeting minutes. Jessica Cleaver stated that the formation of the Nominating Committee also needed to be included in these minutes. Angie Sokolov moved to approve the revised meeting minutes and Karen Heppen provided the second. This motion was approved unanimously.
- The Harford Living Treasure nomination for Frances Ann Matthews was presented for consideration. Peter McCallum moved to approve this nomination and Bill Rothenbach provided the second. This Harford Living Treasure nomination was approved unanimously.
- Jessica Cleaver reviewed both the Board Member Agreement and the Disclosure of Conflicts Form. She requested that Board members, who still need to do so, sign and submit both documents to her as soon as possible.
- The Nominating Committee presented the following individuals to serve as officers for the Harford County Cultural Arts Board for 2023-2024: (a) Chuck Bowden--President, (b) Angie Sokolov--Vice President, and (c) Peter McCallum--Recording Secretary. There were no further nominations from the floor. Chris Depkin moved to elect the slate of Board officers as presented and Gig Devanney provided the second. This motion was approved unanimously.
- The proposed Sponsorship Policy and Procedure was brought forth for discussion. Erin Whipple moved to formalize this process and Angie Sokolov provided the second. This motion was approved unanimously. The Board requested that Jessica Cleaver develop three tiers of sponsorships along with the levels of funding for each so this can be discussed for consideration at the November 6, 2023 meeting.
- The proposed Harford County Cultural Arts Board budget for FY24 was presented for consideration and discussion by Jessica Cleaver. An amendment to the proposed FY 24 budget was discussed to include \$10,000.00 for sponsorships. Erin Whipple moved to accept the FY 24 proposed budget as amended, to include the \$10,000.00 for sponsorships, and Chuck Bowden provided the second. This amended motion was passed unanimously.

- The upcoming Board meeting and Arts Groups Happy Hour dates from November, 2023 through June, 2024 were reviewed.
- The next meeting of the full Harford County Cultural Arts Board will be held on November 6, 2023. This meeting will be held at the Bel Air Library in the Conference Room on the mezzanine level.
- The meeting was formally concluded at 7:31 p.m. by Chuck Bowden.