

MSAC STAFF USE ONLY

CAD 2017/ _____
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MARYLAND STATE ARTS COUNCIL

FY 2017 (July 1, 2016 through June 30, 2017) Interim Report

DEADLINE: JANUARY 30, 2017

PLEASE NOTE: A satisfactory interim report must be submitted before the remainder of your County Arts Council's FY 2017 grant will be released.

Organization:

A. NARRATIVE: The answers to the narrative section may not exceed two pages.

1. Since the award of your FY 2017 Community Arts Development grant, has your organization's administrative operations and/or arts activities changed substantially? Yes No

If "Yes," please explain the changes.

Narrative attached at the end of the report.

2. Please provide a brief progress report on your organization's activities and finances since the grant award date (July 1, 2016).

Narrative attached at the end of the report.

B. BUDGET

Instructions:

1. Current Estimates: The numbers in this column should reflect your organization’s estimated expenditures and income for the current fiscal year.
2. Spent/Received – July 1, 2016 through December 31, 2016: The numbers in this column should reflect your organization’s financial activity for the months of July 1, 2016 through December 31, 2016. If no financial activity has occurred, please insert a zero (0). **DO NOT LEAVE THIS COLUMN BLANK.**

Budget Summary	Estimates (Current Fiscal Year)	Spent/Received – July 1, 2015 through December 31, 2016
Expenses		
General Administration/Operations	_____	_____
Programs/Projects/Grants	_____	_____
TOTAL EXPENSES	_____	_____
Income		
Earned Income		
Individual Support	_____	_____
Corporate Support	_____	_____
Foundation Support	_____	_____
Government Support		
1. MSAC CAD Grant	_____	_____
2. Other MSAC Grants+	_____	_____
3. National Endowment for the Arts	_____	_____
4. County Government	_____	_____
5. City Government	_____	_____
6. Other – specify:	_____	_____
TOTAL INCOME	_____	_____

+Other MSAC Grants may include, but are not limited to: Arts and Entertainment Districts Technical Assistance, CAD Public Art Projects, Maryland Touring Program, Maryland Traditions, etc.

C. Plans for Utilizing MSAC Funds for FY 2017

	FY 2017 Original Planned*	FY 2017 Revised	Spent to Date – Dec. 31, 2016
1. County arts council administrative and operating expenses	_____	_____	_____
2. Grants to local organizations	_____	_____	_____
3. Artists-in-Education programming	_____	_____	_____
4. Programs and projects of the county arts council	_____	_____	_____
5. Other – specify:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
6. TOTAL	_____	_____	_____

*Original estimate from FY2017 Application or Request for Funding - “Plans for Utilizing MSAC Funds”

D. CERTIFICATION

Checking this box verifies that the applicant agrees to complete and submit this interim report by electronic means, including the use of an electronic signature.

Please enter your name, title, and date to certify that the interim report form is complete:

Name _____

Title _____

Date _____

Checking this box verifies that the name typed above is authorized to sign this Maryland State Arts Council Community Arts Development interim report on behalf of the applicant organization and certifies that all information contained in this report is true and accurate. Checking this box verifies that the applicant agrees to complete and submit this interim report by electronic means, including the use of an electronic signature.

NARRATIVE

1. If your organization's administrative operations and/or arts activities changed substantially since the award of your FY 2017 Community Arts Development grant, please explain the changes. (suggested characters = 3,600)

2. Please provide a brief progress report on your organization's activities and finances since the grant award date (July 1, 2016). (suggested characters = 3,600)

Since the Maryland State Arts Council grant award announcement in July 2016, the Harford County Cultural Arts Advisory Board has been focused on processing the applications of those requesting Community Arts Development sub grants.

Improving the grant application process has been the most important and time-consuming element of the past six months. The application and all related forms have been completely updated and are now available as fillable .pdfs on the Cultural Arts Board's website. The grant descriptions, eligibility and guidelines, contract, and review process have also been restructured. All of these changes have meant that the Cultural Arts Board itself, as well as its sub grantees, are all learning together & it is all a work in progress. The grant review process took longer than expected and finally wrapped during the end of 2016. Applicants have received their decision letters and, if applicable, their contracts, during the end of December and beginning of January. The first batch of grant disbursements will occur in January 2017.

Also during the past six month, work has continued on creating forms, updating supplies, accepting final reports, participating in outreach events, and regular activities including producing a bimonthly arts & entertainment tv show (<http://www.culturalartsboard.org/kaleidoscope.html>), maintaining a self-submitting online calendar of cultural events (<http://www.culturalartsboard.org/cultural-arts-calendar.html>), and Arts Advisor - a monthly emailed newsletter (<http://us12.campaign-archive2.com/?u=122a59658fad50a5ff2ca2f10&id=1348b7633b&e=7155395ffd>), all the while serving the day to day tasks of the Harford County arts community.

The FY 2017 Community Arts Development grant award from the Maryland State Arts Council remains untouched as all expenditures during July through December 2016 were deducted from the FY2016 carry-over funds. During that period, there have been only administrative and operating expenses such as supplies and website fees.