

Harford County Cultural Arts Board
Mezzanine Level Conference Room
Bel Air Branch Harford County Public Library

Monday, December 3, 2018

Present: Chuck Bowden, Pam Burton, Jessica Cleaver (Coordinator), Kelley Dilworth, Karen Heppen, Peter McCallum, Todd Mion, Larry Noto, Amy Riley, Angie Sokolov, Julie Ter Borg.

Absent: Natasha Jackson, Jared Noe, Laura Ward-Moran.

- The meeting was brought to order by Chuck Bowden at 6:01 p.m..
- The consent agenda was the first meeting item addressed. This consisted of the following topics—the October and November 2018 meeting minutes, the most current financial summary, the Post Award Review Process draft, and a Harford Living Treasure nomination. Karen Heppen moved that the consent agenda be approved and Pam Burton seconded the motion. This motion was approved unanimously.
- The Arts in Education Grants are open for submission with the best consideration date being 12/1/18. Currently, 12 organizations have responded for a total of 13 grant requests. Two grant requests are for touring museums out of Maryland so these respective organizations will be given a revision opportunity. This leaves some funds for other grant requests. It is hoped that all appropriate grant requests that have been received will be approved at the 1/3/19 Harford County Cultural Arts Board meeting.
- Current board members who are interested in serving another term must complete the official Harford County application and submit it to the Harford County Government Office by 12/31/18. Please contact Jessica Cleaver if any challenges are experienced with obtaining or completing the official Harford County application.
- Jessica Cleaver has been in discussion with Christine McLaughlin regarding additional grant preparation workshops to be offered in the spring of 2019.
- A “Mind Your Business” workshop also will be offered. This workshop will focus on organizations “fine tuning” and adhering to “best practice” business-related aspects of managing grants. Maryland Citizens for the Arts, Maryland Volunteer Lawyers for the Arts, and PNC Bank will serve as the presenters.
- The recommendation to change the terms of officers for the Harford County Cultural Arts Board from the calendar to the fiscal year was discussed and accepted by consensus. This will provide sufficient time for the applications for board members to be approved by the Harford County Government and will enable officers to begin their new terms at the annual meeting of the Harford County Cultural Arts Board.
- Directly related to the previous discussion regarding officer terms, the current officers of the Harford County Cultural Arts Board will serve through June, 2019. Pam Burton moved

that this be approved and Larry Noto seconded her motion. This motion was approved unanimously.

- Grants will be made available to Harford County artists and arts organizations to attend the Maryland Arts Summit. The foci of this summit includes diversity, inclusion, equity, and access. This summit will be held from 6/6-6/8/19. Kelley Dilworth moved and Karen Heppen seconded the motion to approve working on these grants. This motion was approved.
- Exploring grantee interest in transportation to the Maryland Arts Summit will be postponed until a date to be determined.
- The annual Maryland Arts Day celebration will be held in Annapolis on Thursday, 2/14/19. All Harford County Cultural Arts Board members and local arts organizations/artists are invited to participate.
- Jessica Cleaver presented the concept of a Harford County Cultural Arts Board Programming Committee. The purpose of this committee is to meet regularly to discuss and plan activities/initiatives that would be presented at board meetings for consideration. This process would allow for advance and proactive planning so this would not have to be done at board meetings. The board discussion regarding this proposed committee was positive. Harford County Cultural Arts Board members who are interested in serving on this committee should contact Jessica Cleaver.
- The Harford County Cultural Arts Board winter social was discussed. More specific information regarding this social will be forthcoming.
- A review discussion about the FY 18 Community Arts Development Grant process was conducted. It was suggested that a focus group of grant applicants should be convened after the completion of the FY 19 grant application process to elicit input for plaudits and opportunities for improvement. This suggestion was endorsed by consensus.
- During the “Round Robin” portion of this meeting it was announced that “Kaleidoscope” will highlight “Addicted”, a play by Christle Henzel.
- The meeting was adjourned at 7:31 p.m.. The next meeting of the Harford County Cultural Arts Board will be held on Monday, 1/7/19.