

Harford County Cultural Arts Board
Mezzanine Level Conference Room
Bel Air Branch Harford County Public Library
Monday, April 1, 2019

Present: Amy Riley (Chairperson, pro tem), Pam Burton, Jessica Cleaver (Coordinator), Kelley Dilworth, Karen Heppen, Peter McCallum, Jared Noe, Larry Noto, Angie Sokolov, Laura Ward-Moran, and Aurora Kahoe.

Absent: Chuck Bowden, Todd Mion.

- The meeting was brought to order by Amy Riley at 6:02 p.m.
- The consent agenda was the first meeting item addressed. This consisted of the following topics—the March 4, 2019 meeting minutes and the most current Financial Summary. It was moved by Pam Burton and seconded by Jared Noe to approve these two items. This motion was approved unanimously.
- Consensus was reached for Jessica Cleaver to send the Arts is Education grant application for Auntie’s Tycare Christian Academy electronically to Board members for their critique, and approval vote.
- Kelley Dilworth presented current revisions that have been made to the-FY20 Community Arts Development Grant Packet. A major goal of these revisions is to achieve clarity of language and ease of use for applicants. In addition, she is attempting to communicate precisely to promote consistent understanding regarding the grant application process. Board members were asked to examine this document thoroughly and provide Kelley Dilworth with feedback by Wednesday, April 3, 2019. It was requested that particular attention also be paid to the glossary which still is being developed.
- Currently, 36 individuals have expressed interest in seeking grant funds to attend the Arts Summit which will be held from June 6 through June 8, 2019. Board members were asked to continue to encourage interested individuals to apply for grant funding for registration costs to attend. The Board reached consensus that to qualify for grant funding applicants must either live in, work in, or be a student in Harford County. Successful grant recipients must pay their registration fee “up front,” and then submit a proof of payment and proof of attendance for reimbursement. The “early bird” Arts Summit registration rate expires after May 1, 2019. Karen Heppen moved and Jared Noe seconded that the maximum grant amount to be dedicated for the Arts Summit attendance reimbursement be \$7,500.00 with possible revisions to be made based upon the number of interested applicants. This motion was approved unanimously.

- Jessica Cleaver reviewed the four dates for the Grants 101 Workshops and reminded Board members that they are welcome to attend. She also shared that participation in these grant workshops is having a positive impact on the quality of grant applications that are submitted for consideration.
- The Harford County Cultural Arts Board, through Jessica Cleaver's work, is currently in the process completing its three-year grant application for review by the Maryland State Arts Council.
- The Harford County Cultural Arts Board grant application will "live" online soon, and applicants will have a six-week window to complete and submit their proposals.
- No current updated information was available from the Harford County Government regarding the filling of vacancies on the Harford County Cultural Arts Board or when current Board members will be notified that their positions will be renewed.
- The "Important Dates Ahead" that were highlighted on the April 1, 2019 meeting agenda were reviewed.
- Proposed Bill 1391 which provided capital funding for arts institutions did not pass in the legislature this year but perhaps will be revisited and reintroduced next year.
- Arts events in Harford County occurring in April and early May, 2019 were highlighted.
- It was agreed by consensus to adjourn the meeting. Amy Riley formally adjourned the meeting at 7:24 p.m.. The next regularly-scheduled meeting of the Harford County Cultural Arts Board will be held on Monday, May 6, 2019.