

Harford County Cultural Arts Board
Monday December 4th, 2017
Havre de Grace Branch
Harford County Public Library

Present: Pam Burton, Kelley Dilworth, Chuck Bowden, Robb Altenburg, Mike Scampone, Amy Riley, Natasha Jackson, Claire Rascoe, Karen Heppen, Todd Mion, Jessica Cleaver (Coordinator)

Absent: Jared Noe, Pete McCallum, Jose Rosado, Larry Noto

6:00-6:45 Rebecca Jessop, Executive Director and Bill Price, Chair of Havre de Grace Arts Collective
Tour of Cultural Center of Havre de Grace Opera House and Presentation on Collective

6:45 pm Reconvene in Meeting Room B, Havre de Grace Branch of Harford County Public Library

Confirmation of last month's Minutes & Financial Report

Discussion on Jared Noe's meeting attendance

- He has been absent 7 of 8 meetings since appointment
- Jessica read letter from Jared
- Mike, motion to remove, no second
- Chuck, motion to table discussion until January meeting to clarify Jared's intentions, Todd 2nd, motion passed
- **ACTION ITEM: Karen Heppen, Chair, will clarify with Jared his attendance at future meetings and send his response to Jessica in advance of January meeting**

Legislation Update-important wording was removed by Harford County Council, wording was reinstated

Harford Living Treasure Nomination-William Boniface

- Pam motion to approve, 2nd Chuck, motion passed

Arts in Education Grant Application-Bel Air Drama Co. Parent Association

- Todd, motion to approve \$3300 pending contract, 2nd Robb, motion passed

Artist Honorarium, Lowe House Building in support of Harford County Delegation

- Jessica shared essay from Harford County Artist Gina Pierleoni entitled "Great Opportunity for Artists"

Annual Officer Nominations

- Nomination Committee formed of Karen, Todd, and Claire. They will -
 - accept input from all Board members for nominations or volunteers for 2018's Chair, Vice-Chair, and Secretary
 - reach out to candidates to discuss opportunity, interest, qualifications, etc.
 - evaluate as a team to determine recommendation
 - send recommendation for officers to Jessica, who will share with Board along with agenda and other items for review at February 5 meeting
- **ACTION ITEM: All Board Members should email or call Nomination Committee with thoughts about these roles for 2018**
- **ACTION ITEM: Nomination Committee will send recommendations for officers to Jessica by January 23**

2018 Meeting Dates Approved

- January 8, 2018
- February 5, 2018
- March 5, 2018
- April 2, 2018
- May 7, 2018
- June 4, 2018
- July 2, 2018
- August 6, 2018
- September 10, 2018
- October 1, 2018
- November 5, 2018
- December 3, 2018

Mini Grant Committee Update

- Pete, Natasha, Jose, Claire, Amy and Karen created document entitled Mini Grant Requirements
- Karen emailed to the Board on December 1st
- Board determined this heading in the right direction
- **ACTION ITEM: Jessica, Coordinator, will develop into the proper form and format necessary for online portal, Library, and State requirements. Expected rollout early 2018**

7:50pm Pam motion to adjourn, Natasha 2nd, motion passed.

**Harford County Cultural Arts Board
FY2018 Financial Summary
As of December 31, 2017**

FY17 Carry Over Funds		\$ 53,763
Grant Proceeds (75%)	\$ 97,034	
Grant Due (25%)	32,345	
Total Funds Available		\$ 183,142

Expenditures

<u>CAD Grant Awards (75%)</u>		\$ 63,206	\$ 67,519
Bach Concert Series	412		
Deer Creek Chorale	3,150		
MD Center for the Visual & Performing Arts	3,244		
Historical Society of Harford Cty	1,500		
HarCo Barbershop Harmony Society	1,800		
Harford Ballet Company	2,400		
Deer Creek Coffeehouse	1,125		
Trustees of Ladew Topiary	4,688		
Town of Bel Air	4,537		
Upper Chesapeake Chorus	1,500		
Susquehanna Symphony Orchestra	7,050		
Harford Choral Society	1,425		
MD Conservatory of Music	3,000		
Havre de Grace Arts Collective	5,025		
Harford Artist's Association	2,775		
Steppingstone Museum Association	3,525		
Bel Air Recreation Committee	956		
Handel Choir of Baltimore	1,519		
Community Projects of HDG	975		
HDG Maritime Museum	900		
Friends of Concord Point Lighthouse	2,250		
Friends of Jerusalem Mill	2,025		
Bel Air Community Chorus	2,250		
Harford Community College	5,175		
<u>AiE Grant</u>		3,158	
Abingdon Elementary School	1,210		
Fallston High School	1,948		
<u>Projects & Programs</u>		3,643	
BA Festival for the Arts	125		
Arts without Boundaries	3,518		
<u>Administrative</u>		4,609	
Software	187		
Office Supplies	999		
Advertising	1,468		
Travel/Meals	465		
Memberships	747		
Board Expenses	743		

Total Expenditures		74,616	
Funds to be released for Approved CAD Grants		26,819	
		<hr/>	
FY18 Available Funds		\$ 81,707	
		<hr/> <hr/>	