

Harford County Cultural Arts Board

Zoom Meeting

Monday, January 3, 2022

Present: Chuck Bowden (Chairperson), Jessica Cleaver (Coordinator), Marcia Bailey, Chris Depkin, Gigi Devaney, Emily Fadgen, Peter McCallum, Christina McLoughlin, Heidi Neff Chuffo, Wendy Roberts, Bill Rothenbach, Elizabeth Stevens, Erin Whipple, and Aurora Kahoe (legislative assistant for Councilman Chad Shrodes). Special guest presenter: Tami Zavislan.

Absent: Karen Heppen, Angie Sokolov.

- The meeting was brought to order by Chuck Bowden at 6:03 p.m..
- The consent agenda was addressed following the presentation and group discussion conducted by Tami Zavislan. The consent agenda consisted of the following three items—the December 6, 2021 meeting minutes, updates/reports, and the most current financial summary. Peter McCallum moved to approve these items and Wendy Roberts provided the second. The consent agenda items were approved unanimously.
- Tami Zavislan, guest consultant, led the Board in a discussion of her presentation regarding details related to the Advisory Board Agreement. She will forward her powerpoint slides to Jessica Cleaver who will make them available to Board members. Topics discussed included the following: (a) duty of care, (b) loyalty, (c) obedience, (d) Board rules, (e) roles as ambassador and advocate, and (f) the Board member resolution. In addition to the aforementioned presentation, Jessica Cleaver reminded all Board members to sign and return the annual Board member agreement.
- Jessica Cleaver presented the re-submitted Arts in Education application entitled: “Trauma Through Medicine Painting for Young Adults.” While some revisions to this grant have been made, several Board members continued to express concerns about the lack of a licensed mental health professional being present during the grant’s activities. Emily Fadgen recommended that this grant request either focus on building resilience and opening the activities to a larger audience or keeping the original focus while including a mental health care professional. Peter McCallum moved to approve the grant request as currently written and Bill Rothenbach provided the second. **This motion was not approved.** Next, the Board requested that Jessica Cleaver contact the grant applicant for the following two reasons. First, the Board members wanted to communicate that they are ardent proponents of providing support to trauma victims. Second, the Board is willing to fund this grant request **if** it is rewritten to include the active participation of a licensed health care professional. If the grant is rewritten with this change then the Board is willing to conduct an electronic vote so the activities can be implemented and financially supported during the stated time frame.
- The topic of emergency funding for grant applicants as a continued practice during this current COVID-19 pandemic situation was discussed. Jessica Cleaver recommended the

strategy of examining the interim reports of all the current grantees to see: (a) what kind of mitigations are being used, (b) how the COVID-19 pandemic is impacting the implementation of grant activities, and (c) the organization's plans for making appropriate adaptations and moving forward. This collective information will be used to determine if there is a need to continue offering emergency funding. These data and the accompanying recommendations will be presented for discussion for possible action at the March 7, 2022 Harford County Cultural Arts Board meeting.

- Jessica Cleaver reminded Board members that the final draft of the Harford County Cultural Arts Board Planning three-year planning document for 2022-2025 is included in this month's meeting packet. Peter McCallum moved to approve this plan and Bill Rothenbach provided the second. The Harford County Cultural Arts Board three-year plan for 2022-2025 was approved. Jessica Cleaver will include this plan in the current application to the Maryland State Arts Council that she is preparing.
- A list of volunteer assignments needing Board member participation was presented by Jessica Cleaver. These three volunteer assignments are: (a) updating CAD grantmaking materials, (b) sharing information on Arts is Education grants, and (c) attending the virtual Maryland Arts Day on February 17, 2022. Board members who are available to participate in any of these volunteer assignments are asked to contact Jessica Cleaver as soon as possible.
- Chuck Bowden commented on Kelley Dilworth's resignation as a member of the Harford County Cultural Arts Board after six years of distinguished and loyal service. It is hoped that she will apply to be a Board member again when circumstances permit. Chuck Bowden lauded Kelley Dilworth for her commitment and service toward promoting the arts in Harford County. Jessica Cleaver will send her a note of gratitude from the Board.
- The next meeting of the full Harford County Cultural Arts Board will be held on February 7, 2022. This meeting will be held virtually unless the current COVID-19 restrictions are rescinded. If this occurs, meetings will be held at the Bel Air branch of the Harford County Public Library unless another location is designated.
- The meeting was formally concluded at 8:14 p.m. by Chuck Bowden.