

Harford County Cultural Arts Board  
Upstairs Meeting Room  
Bel Air Branch Harford County Public Library  
Monday, January 6, 2020

Present: Chuck Bowden (Chairperson), Jessica Cleaver (Coordinator), Pam Burton, Emily Fadgen, Peter McCallum, Christina McLoughlin, Jared Noe, Wendy Roberts, Angie Sokolov (Vice Chairperson), Laura Ward-Moran, Erin Whipple, and Aurora Kahoe (legislative assistant for Councilman Chad Shrodes). Renee Johnson participated in this meeting by phone conference.

Absent: Marcia Bailey, Kelley Dilworth, Karen Heppen, Heidi Neff Chuffo,

- The meeting was brought to order by Chuck Bowden at 6:01 p.m..
- The consent agenda was the first meeting item addressed. This consisted of the following two items—the December 2, 2019 meeting minutes and the monthly financial summary. Pam Burton moved to approve both items and Laura Ward-Moran provided the second. Both consent agenda items were approved unanimously.
- The new Board member, Emily Fadgen, was formally introduced. At this point, the Harford County Cultural Arts Board is at full capacity at 15 members.
- Mr. Chad Buterbaugh, Director of Maryland Traditions was unable to attend this meeting and his presentation will be postponed until a future date to be announced.
- Two Harford Living Treasure nominations were presented for approval consideration. Pam Burton moved to approve the nomination of Mr. Wiley Rutledge and Laura Ward-Moran provided the second. This motion was passed unanimously. Pam Burton moved to approve the nomination of Mr. James Pierce and Peter McCallum provided the second. This motion was passed unanimously. Jessica Cleaver announced that a previously-approved Harford Living Treasure, Mr. Joseph Snee, died before receiving his official recognition. His family will be receiving his recognition posthumously. Peter McCallum announced that Kathy Fielder, the wife of Edward G. Fielder who just received his Harford Living Treasure recognition, passed away recently.
- Jessica Cleaver presented several grant-related items.
  - Aberdeen Historical Society has requested to carryover its grant funds into 2020 and this was approved by consensus. As a result, this organization will not be able to apply for the next round of grant request for proposals. The Harford County Cultural Arts Board grant guidelines will need to be updated to include this requirement specifically.
  - Grant interim reports will be issued on February 1, 2020 for recipients to complete. Third, grant request for proposals for FY 21 will be published on

March 1, 2020. This will accelerate the grant approval process earlier compared to last year.

- In early June, 2020 the grant review panel meetings will occur, perhaps on three consecutive evenings, so the entire Board can meet on June 24, 2020 to approve all of the qualifying grants. The July Board meeting will be cancelled and the next official meeting will be in August. Peter McCallum moved to approve this grant approval process timeline and Pam Burton provided the second. This motion was approved unanimously.
- One major advocacy topic was discussed. During the February 13, 2020 Maryland Arts Day, two pieces of legislation will be highlighted. The first will be to keep increasing the state funding of arts programs. The second is to support capital funds for arts facilities construction. Jessica Cleaver also stated that registration for Maryland Arts Day is still open and a possible collaboration will occur with Cecil County to provide bus transportation to this event.
- The Maryland Poet Laureate reception will be held during the day on Saturday, April 4, 2020 in Havre de Grace.
- A Grants 101 training will be offered again this year in March.
- We also discussed inviting Maryland Nonprofits to present a training on Standards for Excellence, and a local insurance company to present an Insurance 101 program. After considerable discussion the Board recommended that this training be made available but not as a mandatory condition for arts organizations to receive grant funding. Participation could give them extra points on their proposal application but this is still under consideration. Another recommendation was that the insurance presentation be given by an impartial, “non-sales party”. Jessica Cleaver will pursue a March through May, 2020 timeframe for this training to be conducted.
- Chuck Bowden requested that the Board consider waiving the meeting attendance requirement for Jared Noe due to special circumstances. Although Jared missed several consecutive Board meetings he was actively engaged in opening a performance venue during that time which supports the mission of the Harford County Cultural Arts Board. Peter McCallum Moved that Jared Noe be allowed to remain as a Board member and Pam Burton provided the second. This motion was passed unanimously.
- Chuck Bowden urged all Board members to update their respective bios to ensure they are current and review their “head shots.” The main purpose for this is to maintain a website that is timely.
- It was agreed by consensus to adjourn the meeting. Chuck Bowden formally adjourned the meeting at 7:16 p.m.. The next regularly-scheduled meeting of the Harford County Cultural Arts Board will be held on Monday, February 3, 2020 in the Bel Air Library Mezzanine-Level Conference Room.