

Harford County Cultural Arts Board
Upstairs Meeting Room
Bel Air Branch Harford County Public Library
Monday, March 2, 2020

Present: Chuck Bowden (Chairperson), Jessica Cleaver (Coordinator), Marcia Bailey, Pam Burton, Renee Johnson, Karen Heppen, Peter McCallum, Christina McLoughlin, Heidi Neff Chuffo, Wendy Roberts, Laura Ward-Moran, Erin Whipple, and Aurora Kahoe (legislative assistant for Councilman Chad Shrodes). Jeff King, representing Deer Creek Coffee House and Haley Miller, Executive Director for Steppingstone Museum participated as guests.

Absent: Kelley Dilworth, Emily Fagden, Jared Noe, Angie Sokolov.

- The meeting was brought to order by Chuck Bowden at 6:02 p.m..
- The consent agenda was the first meeting item addressed. This consisted of the following two items—the February 3, 2020 meeting minutes and the monthly financial summary. Pam Burton moved to approve both items and Christina McLoughlin provided the second. Both consent agenda items were approved unanimously.
- Dr. Chad Buterbaugh, Director of Maryland Traditions of the Maryland State Arts Council and State Folklorist, was the guest presenter. His powerpoint presentation focused on the following three specific state folklore initiatives: (a) the annual heritage award; (b) folklore centers grants; and (c) folklore apprenticeships. The specifications, funding amounts and mechanisms, and selection criteria for each of these three initiatives were discussed in detail.
- The interim reports for organizations that have received Community Arts Development grants were due on March 1, 2020. Following this process, the remaining portions of the grant funds will be distributed to all recipients. Currently, the new grant applications have been posted and completed proposals are due on April 20, 2020. Regarding the contracting of artists, funds can only be used to defray the costs of Maryland-based artists as per Maryland State Arts Council guidelines. **With the upcoming grant proposals, consideration should be given to how soon they can be submitted prior to a proposed event being conducted.**
- A total of \$4, 885.00 will be distributed to fund a variety of Arts in Education grants by March 27, 2020.
- The Board reached consensus that current grant recipients who express an interest may attend the Maryland Arts Summit (June 14-15, 2020) or the Americans for the Arts Convention (June 26-28, 2020). Those applying for grants may contact Jessica Cleaver to request that the Harford County Cultural Arts Board cover the registration fee for one day of attendance at either of these two conferences.

- To support the professional development of the Harford County Cultural Arts Board, the opportunity will be made available for Board members to attend the Maryland Arts Summit and/or the Americans for the Arts Convention. Board members should notify Jessica Cleaver of their interest in attending by March 27, 2020. The registration fee for one day will be provided.
- The following upcoming Board meeting dates were shared. There will be no meeting of the Harford County Cultural Arts Board in May, 2020. Small-group grant review meetings will be held on June 1-3, 2020. The full Board will meet on Wednesday, June 24, 2020 to vote upon grant recommendations.
- It was agreed by consensus to adjourn the meeting. Chuck Bowden formally adjourned the meeting at 7:45 p.m.. The next regularly-scheduled meeting of the Harford County Cultural Arts Board will be held on Monday, April 4, 2020 in the Bel Air Library Upstairs Meeting Room.