

Harford County Cultural Arts Board
Zoom Meeting
Monday, June 1, 2020

Present: Chuck Bowden (Chairperson), Jessica Cleaver (Coordinator), Pam Burton, Kelley Dilworth, Renee Johnson, Karen Heppen, Peter McCallum, Christina McLoughlin, Heidi Neff Chuffo, Wendy Roberts, Angie Sokolov, Laura Ward-Moran, and Erin Whipple. Emily Fadgen
Absent: Jared Noe, Aurora Kahoe. Marcia Bailey
Guests: Mary Hastler (HCPL CEO)

- The meeting was brought to order by Chuck Bowden at 6:06 p.m..
- The consent agenda was the first meeting topic addressed. This consisted of the following items—the May 4, 2020 meeting minutes and the most current financial summary. Karen Heppen moved to approve both items and Pam Burton provided the second. The consent agenda items were approved unanimously.
- Mary Hastler presented the most current information regarding what is occurring in the Harford County Public Library system. She stated that the system is still in “phase 0” but is bolstering virtual services. Phase one includes: (a) front-door pick up; (b) “book drop” returns only; (c) pick up at drive-through windows; and (d) strongly encouraging patrons to wear masks for their materials pick up appointments. Summer reading will be conducted virtually in 2020 and will be open to all ages. She also briefly discussed the construction/ renovation projects at the Abingdon, Bel air, Darlington, and Riverside library facilities.
- Eight (8) Artist Relief Grant applications we reviewed and presented for this meeting. Christina McLoughlin made the motion to approve all of these applications and Karen Heppen provided the second. Grants of \$1000 to each of the eight applicants were approved unanimously. Jessica Cleaver also received two other grant applications that she did not bring to the Board at this meeting because additional clarifying information is needed. The grant applicants have been given an opportunity to resubmit with the information that has been requested.
- With Jessica Cleaver’s guidance, the Board revisited the FY 21 Community Arts Development Grant submission and review process that included the stated timelines.
- Currently, three (3) new general operating support applications have been received and Jessica Cleaver will send them to Board members for reviews to be completed by June 18, 2020. These reviews will be discussed and voted upon during the June 24, 2020 Board meeting.
- A small ad hoc steering committee will collaborate to develop a set of proposals for utilizing the FY 21 Grant award from the Maryland State Arts Council that will be presented at the August Board meeting. The members of this ad hoc steering committee are: Pam Burton, Jessica Cleaver, Kelley Dilworth, Pete McCallum, Christina McLoughlin, Wendy Roberts, and Erin Whipple. The date for the first meeting of this ad hoc steering committee will be determined shortly.

- The Board agreed by consensus to the following meeting schedule for the purposes of completing grant reviews and awards in a timely manner. Jessica Cleaver will send the three (3) grant requests that have been received to Board members within a week. Reviews are to be completed by June 18, 2020 so the recipients can be notified by July 1, 2020. The Board will meet, virtually on June 24, 2020 to vote on the grant review recommendations. There will be no Board meeting in July, 2020.
- By consensus, the August 3, 2020 Board meeting date was confirmed. If the current COVID-19 governor's restrictions are still in effect, this meeting will be conducted remotely. If the governor's restrictions are revised and a face-to-face meeting is permitted, the site will be the Bel Air Public Library.
- The Board discussed whether to formulate a position statement regarding the current societal unrest and unanimous consensus was reached to do so. Angie Sokolov volunteered to compose a draft that will be circulated among all Board members for critique and input. The final vote will be conducted by email as expeditiously as possible.
- The meeting was formally adjourned by Chuck Bowden at 7:37 p.m..