

Harford County Cultural Arts Board

Mezzanine Level Conference Room

Bel Air Branch Harford County Public Library

Monday, March 4, 2019 Meeting Minutes

Present: Chuck Bowden (Chairperson), Pam Burton, Jessica Cleaver (Coordinator), Kelley Dilworth, Peter McCallum, Jared Noe, Larry Noto, Amy Riley, Angie Sokolov, Wendy Roberts (guest).

Absent: Karen Heppen, Todd Mion, Laura Ward-Moran. Aurora Kahoe, a legislative assistant for Harford County Councilman Chad Shrodes, was also absent.

- The meeting was brought to order by Chuck Bowden at 6:01 p.m..
- The consent agenda was the first meeting item addressed. This consisted of the following topics—the February 4, 2019 meeting minutes and financial summary; the January 7, 2019 meeting minutes and financial summary; the Harford Living Treasure nomination for Kimber Allan Manzinger-Vought; the new Arts in Education guidelines, and Arts in Education Grants for March 4, 2019. Jared Noe moved that the consent agenda be approved and Amy Riley seconded the motion. This motion was approved unanimously.
- Peter McCallum requested and received clarification about a statement made at the February 4, 2019 meeting regarding the pace of Harford Living Treasure nomination submissions to the County Council.
- Jessica Cleaver provided an update on the board member renewal process. The Harford County Executive, Barry Glassman, will inform Harford County Cultural Arts Board members of their status soon and, as stated in the Harford County code, a member continues to serve until a successor is appointed and qualifies. It is hoped that a full contingent of Board members will be obtained in time for grant application evaluation this spring.
- The Maryland State Arts Council is reviewing the CAD program. A listening session is scheduled for Friday, 3/8/19, which will be archived. Board members interested in attending in person or through webinar should contact Jessica Cleaver as soon as possible.
- Jessica Cleaver is currently working on the FY20 grant application and accompanying packet. She asked for Board members to contact her by 3/15/19 if they wish to critique these documents. She also stated that all General Operating and Arts Programming CAD grantees have completed the information that was requested and have been formally approved. They have been informed of this, listed on the Harford County Cultural Arts Board website, and now are engaged in the interim reporting process.

- The Grants 101 workshop for prospective grantees will be offered again this year and Board members are urged to attend.
- As a reminder, Board members can be reimbursed through grant funds to attend the Maryland Arts Summit. Those interested should contact Jessica Cleaver by 3/15/19 if they wish to be considered for this opportunity.
- Currently, Jessica Cleaver is working on completing and updating the Arts in Education brochure.
- Jessica Cleaver requested that Board members email her by 3/15/19 their top 3-5 organizations that have received grants that should be considered to present at the Harford County Cultural Arts Board monthly meetings.
- For those Board members who plan to attend any events where they will be discussing or presenting about the Harford County Cultural Arts Board, please contact Jessica Cleaver so she can give you promotional materials to disseminate.
- Angie Sokolov reported that her experience at the Maryland Arts Day was a positive one. Chuck Bowden stated that he felt the atmosphere of that event was positive and that there was a good, productive dialogue with the legislators who attended.
- Chuck Bowden followed up on his email to Board members regarding the importance of consistent and participation at Board meetings. Recently there have been challenges securing sufficient Board members to review grant requests in a timely manner. Also, at the February 4, 2019 Board meeting the lack of a quorum prevented business from being conducted. While unexpected circumstances impact all Board members, every earnest should be made to attend Board meetings.
- Jessica Cleaver reviewed the process for the acquisition of new Board members for the Harford County Cultural Arts Board. It is preferable but not required for referrals for new Board members to go through her office, and the County Executive recommends the appointments to the County Council for confirmation.
- It was agreed by consensus to adjourn the meeting. Chuck Bowden formally adjourned the meeting at 6:38 p.m.. The next regularly-scheduled meeting of the Harford County Cultural Arts Board will be held on Monday, April 1, 2019.