

Harford County Cultural Arts Advisory Board
Mezzanine Level Conference Room
Bel Air Branch, Harford County Public Library
Monday, May 7, 2018

Present: Robb Altenburg, Chuck Bowden, Karen Heppen, Larry Noto, Amy Riley, Tami Zavislan (Advisor), Jessica Cleaver (Coordinator)

Absent: Pam Burton, Kelley Dilworth, Natasha Jackson, Todd Mion, Pete McCallum, Jared Noe, Jose Rosado, Mike Scampone

6:05pm Consent Agenda: No quorum present. Karen requests to pull out Financial report for further discussion. Chuck and Karen request to have Harford Living Treasure nomination move to electronic vote.

6:10pm Grants update by Jessica. WizeHive aims to complete our new software by early June.

ACTION ITEM: Additional board member volunteers needed to test-run new WizeHive software in June. Please contact Jessica. Karen Heppen has volunteered.

ACTION ITEM: Additional board member volunteers needed for grant application review committee before end of May! Please contact Jessica to serve on the committee and for more details. Larry Noto and Amy Riley have volunteered.

Membership update: new member Julie TerBorg will join the board in June.

6:15pm Financial report discussion: Karen would like to confirm the plan to spend down carry-over funds before July and the estimated cost of the Artists in Libraries event.

6:30pm Board Development: Chuck distributed a draft of the new HCCAB Member Agreement. Agreement aims to clarify the responsibilities of board members, particularly in terms of attendance, and was drafted with input from Jessica, Karen, Chuck, Amy and Tami, based on standard board agreements.

ACTION ITEM: Each board member should review the draft and contact Jessica and Chuck by May 21 with questions or comments. Members will sign and adopt the agreement at the June meeting.

7:10pm Programming update by Jessica. All agreed that the annual Arts Gathering was very successful! Jessica has been communicating with Peter Bruun about bringing his New Day Campaign to Harford County in late June. It is a 3 part program, estimated at \$9,000. www.newdaycampaign.org

ACTION ITEM: Please send Jessica any contact info for spaces in Aberdeen, Bel Air, and or Havre de Grace, or stakeholders in addiction and behavioral health communities, healing arts, and/or performing artists with those themes.

ACTION ITEMS:

*Artists in the Libraries: board members should attend at least one event and take photos/obtain quotes to share with Jessica for documentation and publicity. Please wear nametag.

*Bel Air and Havre de Grace Art shows: members should plan to sign up for a shift at each event. Jessica will be posting a sign-up sheet to Dropbox shortly.

*Maryland Citizens for the Arts is putting together a focus group of professional artists in Harford County on May 23. Please email Jessica the names and contact info of professional artists whom you know that may want to participate in the focus group.

7:33pm End

Harford County Cultural Arts Board
FY2018 Financial Summary
As of April 30, 2018

FY17 Carry Over Funds		\$ 53,763
Grant Proceeds	\$ 129,379	
Total Funds Available		\$ 183,142

Expenditures

CAD Grant Awards (100%) \$ 69,075

Bach Concert Series	550
Deer Creek Chorale	4,200
MD Center for the Visual & Performing Arts	4,325
HarCo Barbershop Harmony Society	2,400
Harford Ballet Company	3,200
Deer Creek Coffeehouse	1,500
Trustees of Ladew Topiary	6,251
Town of Bel Air	6,050
Upper Chesapeake Chorus	2,000
Susquehanna Symphony Orchestra	9,400
Harford Choral Society	1,900
Havre de Grace Arts Collective	6,700
Steppingstone Museum Association	4,700
Bel Air Recreation Committee	1,275
Handel Choir of Baltimore	2,025
Friends of Jerusalem Mill	2,700
Bel Air Community Chorus	3,000
Harford Community College	6,900

CAD Grant Awards (75%) 19,375

Historical Society of Harford Cty	1,500
MD Conservatory of Music	4,000
Harford Artist's Association	3,700
Community Projects of HDG	975
HDG Maritime Museum	1,200
Friends of Concord Point Lighthouse	2,250
Liriodendron Foundation	5,750

AiE Grant 6,491

Abingdon Elementary School	1,210
Fallston High School	1,948
Bel Air Drama Co Parent's Association	3,333

Projects & Programs 8,658

BA Festival for the Arts	125
Arts without Boundaries	3,518
Community Arts Gathering	5,015

Administrative 9,798

Software & Technology	3,448
Office Supplies	1,210
Advertising	1,594
Travel/Meals	751
Memberships	1,397
Board Expenses	1,398

Total Expenditures		113,397
Funds to be released for Approved CAD Grants		1,575
FY18 Available Funds		\$ 68,169