

Harford County Cultural Arts Advisory Board

Monday, November 6, 2017

Bel Air Branch of Harford County Public Library

Present: Larry Noto, Mike Scampone, Karen Heppen, Kelley Dilworth, Pam Burton, Jose Rosado, Natasha Jackson, Claire Rascoe, Amy Riley, Pete McCallum, Chuck Bowden, Robb Altenburg, Jessica Cleaver – Coordinator

Absent: Jared Noe, Todd Mion

6:00 Meeting Called to order

- Roll Call, Confirmation of Minutes & Financial Report
- FY18 Operating Budget - Pete, motion to accept, 2nd Natasha, motion passed
- A committee will be formed to review grant software & help finalize online application
- FY18 Artists in Education Grant Applications – 3 from Abingdon Elementary school – all approved
- FY18 CAD Grant Award Reviews – Board review and discussion – Pete motion to approve revised award amounts, 2nd Robb, motion passed

6:45

- Letters, Agreements, & Attachments – Pam motion to approve all documents, Amy 2nd, motion passed
 - o AiE Congratulations
 - o Agreement APFY18
 - o Agreement GOFY18
 - o Declination letter
 - o AP Congratulations
 - o GO Congratulations
 - o NEA ADA Checklist
- MSAC 50th Anniversary
 - o An MSAC councilor will be coming to each county's signature event
 - o Public Art Across Maryland Grant kickoff
 - o each county to create a video of congratulations for MSAC
 - Chuck suggested each sub grantee upload their own video & we edit and combine into one
 - Mike has volunteered to work on committee to create – deadline, January 20, 2018
 - ACTION ITEM: looking for others to work with Mike on Congratulations video committee
 - UPDATE: Jessica inserted request into grant award mailings. Total video length should be around 30 seconds, request to sub grantees adjusted to request photo & logo instead of video. Photos will also be used on our website, etc.

7:05 – 7:10 Karen Heppen shared findings on mini grants available around the state. Committee formed to flush out recommendation. Pete, Natasha, Jose, Claire, and Amy are joining Karen on this project.

7:10 – 7:25 Review guidelines for Attendance at Meetings – Per Harford County Code, after three consecutive missed meetings, Board will vote on membership status. Coordinator or Chair will reach out to notify absentee member and remind them of their opportunity to make a request for pardon

7:25 – 7:30 Adjourn

Next meeting – December 4th 6:00 pm

- Gather at Havre de Grace Opera House for a tour and update from Havre de Grace Arts Collective
The Cultural Center at the Opera House
121 N. Union Ave.
Havre de Grace, MD 21078
443-502-2005
- Return to Havre de Grace Library for second half of meeting (feel free to drop off papers etc. there first (meeting room B)