

Harford County Cultural Arts Board
Mezzanine Level Conference Room
Bel Air Branch Harford County Public Library

Monday, November 5, 2018

Present: Pam Burton, Jessica Cleaver (Coordinator), Amy Riley, Peter McCallum, Laura Ward-Moran, Larry Noto (**there were not sufficient Board members present to constitute a quorum**)

Absent: Chuck Bowden, Karen Heppen, Natasha Jackson, Kelley Dilworth (participated by phone conference), Todd Mion, Jared Noe, Angie Sokolov, Julie Ter Borg

- The meeting was brought to order by Amy Riley at 6:02 p.m..
- Board members adjourned to the Maryland Room for a presentation on the Harford County Living Treasures program that was conducted by Rebecca Addington. Key points presented were as follows:
 - (a) The Harford County Living Treasures program began in the 1970's for the expressed purpose of preserving local oral history.
 - (b) Currently, there are over 450 individuals who have achieved Living Treasure status in Harford County.
 - (c) To become eligible for consideration as a Living Treasure nominee, individuals must be at least 70 years old and have resided in Harford County for 40 years. A completed application must be submitted for review.
 - (d) Nominees names whose application and qualifications meet the eligibility criteria are submitted to the Harford Council for approval.
 - (e) Approved applicants are interviewed by Doug Washburn and the transcribed interviews are sent to Rebecca Addington. These interviews are preserved electronically on the internet and the hard copy applications are kept as archival files in a designated area in the Maryland Room. An additional archival hard copy is kept at the library headquarters. These archival files are available for public use for a variety of purposes. Finally, the Harford County Living Treasure files are also a part of the Maryland State Digital Archive.
 - (f) The first annual celebratory tea to honor all Harford County Living Treasures was held last summer.
 - (g) Three specific ideas were offered to highlight and promote the Harford County Living Treasures program. First, consider hosting a special Harford County Living Treasures recognition day. Second, recognize a specific Harford County Living Treasure individual in a publication. Third, create a designated display case in the Harford County Public

Library that intentionally and strategically promotes the Harford County Living Treasure program.

- The minutes from the previous meeting and the financial report received no suggestions for revisions.
- The appeals process draft document that was distributed by Jessica Cleaver at the 10/1/18 meeting was critiqued. During the lengthy discussion numerous issues were raised and potential revisions were suggested. After serious consideration, consensus was reached as follows: Jessica Cleaver will rewrite the draft that will be entitled: “Post-Award Review Process,” and it will be distributed electronically for board member critique and vote. The goal is to have this policy in place prior to or by the 12/3/18 meeting.
- The nomination process for filling the current two vacant board positions on the Harford County Cultural Arts Board is active and it is a goal to fill these positions as soon as possible. Most likely, this date will occur after the Harford County Council approves the names of those individuals who have requested that they be allowed to serve another term as board member on the Harford County Cultural Arts Board. This council approval should occur in either December, 2018 or January, 2019.
- Nominations for officers to serve on the board of the Harford County Cultural arts Board will occur after the assignments for the next term are finalized. Jessica Cleaver suggested that the officer terms be moved to July-June to avoid this problem in the future. A formal motion and vote for this suggestion will be made at the 12/3/18 board meeting.
- A discussion regarding the formation of a programming committee as part of the Harford County Cultural Arts board will be scheduled for the 12/3/18 board meeting agenda.
- The following updates were presented by Jessica Cleaver:
 - (a) The annual Maryland Arts Day celebration is scheduled for 2/14/19. Maryland ranks third in state funding for the arts behind Minnesota and Hawaii.
 - (b) Remember that transportation to recognized arts events can be funded through grants proposals.
 - (c) The Maryland State Arts Council will soon launch Creativity grants for organizations with budgets less than \$50,000 and independent artists and there is no application deadline.
 - (d) There will a state-wide Maryland Arts Summit at UMBC on 6/19/19. At the 12/3/18 board meeting the Harford County Cultural Arts Board should consider a motion to make grants available for attendance.
 - (e) Consider an after-board meeting winter social, perhaps following the 1/7/ 19 meeting.
- The meeting was adjourned at 7:38 p.m. and the next Harford Cultural Arts Board meeting will be held on Monday, 12/3/18.